

How to complete your SEPA Direct Debit Mandate:

Note: All fields marked with * are required fields . Please complete in Black Pen

Please send the mandate to: Volkswagen Bank GmbH Branch Ireland, Block C, Liffey Valley Office Campus, Dublin 22.
Alternatively you can scan and email the completed mandate to query@wfs.com

SEPA Direct Debit Mandate	
Volkswagen Bank Ireland Direct Debit Instruction	
Agreement Number*	353000123456
Registration Number*	151D1234
Legal Disclaimer:	
Legal text: by signing this mandate form, you authorise:	
(A) Volkswagen Bank to send instructions to your bank to debit your account and	
(B) Your bank to debit your account in accordance with the instruction from Volkswagen Bank.	
As part of your rights, you are entitled to a refund from your bank under the terms and conditions of your agreement with your bank. A refund must be claimed within 8 weeks starting from the date on which your account was debited. Your rights are explained in a statement that you can obtain from your bank	
Where applicable please complete all fields below marked *	
Name of the Debtor 1*	Mary Smith
Address of the Debtor 1*	Main Street, Town
	Co. Kilkenny
Name of the Debtor 2*	John Kelly
Address of the Debtor 2*	Main Street, Town
	Co. Kilkenny
Country	Ireland
Bank Account Name*	John Kelly & Mary Smith (Named as per bank statement)
Debtor's IBAN (must be a current account) *	(As per your bank account statement)
BIC code*	(As per your bank account statement)
Creditor company name	Volkswagen Bank GmbH
Creditor's identifier	DE85IRL00000072741
Creditor's address street and number	Block C, Liffey Valley Office Campus
Creditor's postal code and city	Dublin 22 , D22CF60
Country of the Creditor	Ireland
Type of payment	Recurring <input checked="" type="checkbox"/> Single <input type="checkbox"/>
Date Signed*	01/01/2018 (Date of signing this mandate)
Place Signed*	Town, Co.Kilkenny (Town/ County)
Signature *	John Kelly
Joint Account Signature (If required)*	Mary Smith

Please Note: The below section marked with an * needs to be filled in on all Direct Debit Mandates. Failure to do so could result in the form being returned for completion.

Hirer to confirm the below (please tick) *

Sole Account (in your own name only) Joint Account (are two people named on bank account?)

If Joint account, is more than one signature required?

Yes No

If No, please sign here to confirm

(Sign to confirm one signature is required on joint bank account)

If Yes, please have joint account holder sign the mandate above and provide valid certified photo ID: Passport or Driving Licence.

(Please note, the agreement holder must be named on the bank account provided. The ID may be certified by any of our Dealerships, Gardai, Solicitors or a Notary Public. If the bank account surname differs to the name on the signed agreement, please provide a certified copy of marriage cert. Alternatively a certified copy of ID in the name as per

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Where applicable please complete all fields below marked *

Name of the Debtor 1*	<input type="text"/>
Address of the Debtor 1*	<input type="text"/>
Name of the Debtor 2*	<input type="text"/>
Address of the Debtor 2*	<input type="text"/>
Country	<input type="text" value="Ireland"/>
Bank Account Name*	<input type="text"/>
Debtor's IBAN (must be a current account) *	<input type="text"/>
BIC code*	<input type="text"/>
Creditor company name	<input type="text" value="Volkswagen Bank GmbH"/>
Creditor's identifier	<input type="text" value="DE85IRL00000072741"/>
Creditor's address street and number	<input type="text" value="Block C, Liffey Valley Office Campus"/>
Creditor's postal code and city	<input type="text" value="Dublin 22 , D22CF60"/>
Country of the Creditor	<input type="text" value="Ireland"/>
Type of payment	<input "="" type="checkbox" value="Recurring <input checked="/> Single <input type="checkbox"/>
Date Signed*	<input type="text"/>
Place Signed*	<input type="text"/>
Signature *	<input type="text"/>
Joint Account Signature (If required)*	<input type="text"/>

Hirer to confirm the below (please tick) *Sole Account Joint Account

If Joint account, is more than one signature required?

Yes No

No, please sign here to confirm

Yes, please have joint account holder sign the mandate above and provide Certified Photo Identification